



## **The Opportunity – Health Care Assistant, Swiftcare Swords & Balally**

Vhi Health & Wellbeing currently provides urgent care services in three existing Swiftcare facilities in Balally, Swords and Cork, seeing over 70,000 patients annually. In addition it provides medical screening services and a consultant led hospital in the home service. Vhi Health & Wellbeing are now expanding our services across different regions within Ireland and this represents a unique opportunity to join a growing team across all of Health & Wellbeing services. The new model of care offers opportunities across all areas within H&W that are unique and specific to VHI H&W.

Vhi Health & Wellbeing currently has an excellent **12 Month Fixed Term Contract** opportunity for a **Health Care Assistant** in our Vhi Swiftcare Clinics Swords & Balally locations.

### **The Role**

This post will report to the Clinical Nurse Lead within the specific service areas within H&W, through him/her to the DON VHI H&W. The Health Care Assistant will assist with the day to day activities for the VHI Health & Wellbeing services. On each working rota the Health Care Assistant will work under the supervision and direction of Nursing Staff in relation to duties and responsibilities associated with patient care. Nursing Staff will decide in respect of each patient the work, which will be undertaken by the Health Care Assistant. Confidentiality must be maintained for all patients and the Health Care Assistant must work closely with patients and family in providing basic care needs. The role of the Health Care assistant is to assist the Nursing Staff in the delivery of patient care, under the supervision of the Clinical Nurse Managers and Staff Nurses. His/her primary role is to assist nurses with nursing care and associated duties. The role also includes general clinical duties pertinent to the specific service area.

### **Responsibilities**

- Checking and decontamination of all patient care equipment as per General Decontamination Policy and VHI H&W IPC standards and schedule.
- Answering of telephone calls. Dealing with enquiries appropriately; i.e. recording messages, contacting appropriate personnel in emergencies.
- Provides and maintains a clean, safe environment for patients and adheres to cleaning schedules set out by Infection control committee.
- Makes sure all patient care areas are stocked with the appropriate supplies.
- Assists with patient activities and care as assigned by the Charge Nurse/designee as required.
- Transfer and position patients when necessary.

- Report changes noted in-patient to the CNM's/Staff Nurse
- Documentation pertaining to patient care and associated duties must be countersigned by a registered Staff Nurse/CNM
- Assist Nursing Staff with clerical duties.
- Be familiar and comply with the VHI H&W policies in relation to Health and Safety, Fire, Major Disaster, Infection Control, Waste Disposal including disposal of soiled linen, Smoking Policy and Patients Charter
- Report all incidents and accidents involving self, patients or visitors to CNM or Staff Nurse in charge
- Assist with emergency first aid as directed
- To perform such other duties as appropriate to the post as may be assigned to him/her from time to time by CNM or Staff.
- Be prepared to develop competencies in the following procedures- Performing ECG recordings, vital signs, setting up and assisting with procedures, urinalysis, patient weight checking.

## **The Person**

The successful candidate will be expected to demonstrate the following minimum requirements:

### *Essential:*

- Leaving Certificate
- FETAC Level 5 or equivalent qualification
- Previous Acute/Community Hospital Experience
- A nursing Certificate (from another country) but recognised by QQI to be at FETAC Level 5
- Proficient in use of basic I.T. information platforms and reasonable computer skills

### *Desirable:*

- Knowledge and understanding of hygiene and cleaning standards
- Experience working within a Urgent Care/ Emergency Department setting

### *Skills, Knowledge & Competencies:*

- Develops networks and communications systems to ensure that they are fully informed in a dynamic and challenging environment.
- Is an effective leader relevant to the position and a positive driver for change within their area of expertise.
- Demonstrates the ability to work independently as well as work with a wider multidisciplinary / multi-agency team in a complex and changing environment.
- Is persuasive and effectively sells the vision; commands attention and inspires confidence.

- Commits a high degree of energy to well directed activities and looks for and seizes opportunities that is beneficial to achieving organisation goals.
- Has the ability to rapidly assimilate and analyse complex information; considers the impact of decisions before taking action; anticipates problems.
- Possesses the ability to explain, advocate and express facts and ideas in a convincing manner, and actively liaise with individuals and groups internally and externally.
- Demonstrates a strong willingness and ability to operate in the flexible manner that is essential for the effective delivery of the role.

## **The Next Steps**

If you are interested in applying for the above position please submit your CV by clicking on the Apply Now button below.

<https://www.talentpack.com/D/YYwD>

Closing Date: COB Friday 21st May 2021

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*We keep the information that you provide us, for a period of 2 years. The information will be used for recruitment purposes only. Your information will not be transferred outside of Ireland. By submitting your application to us you show that you agree to this.*